



WEB ADDRESS TRANSFER & HOSTING

To transfer a web address, we will need **THREE CODES**. One will come from your current host and two from the new host.

The **CURRENT WEB ADDRESS REGISTRAR** will need to send an **authorization code** to the email address they have listed as the registrant. You will need to forward this email to support@eamarket.net. They will also need to UNLOCK the domain for transfer. If you have your login and password for the registrar and they allow the change in this manner, forward those and we will handle the changes. If they require a fax, you will need to fax them on company letterhead the following request.

"Please unlock (your domain) and forward an authorization code to myself and support@eamarket.net.

Thanks,
(Company Name)
(Your Name)"

While you request they copy my email address, many of them will not, so please forward the email to us upon receipt.

The **NEW REGISTRAR** will send you a **security code** and **transaction ID code**. We will handle this request portion, but you will have to forward the email to us upon receipt, as they will only send this to the domain owners email address. This email will come from support@godaddy.com, and the title of the email will be "Transfer of (your web address)".

Some Registrars will send a "Transfer Away Request" email. If so, you will need to forward to me so that the current Registrar accepts the transfer. In this email will be a "Transfer Key" that I need to enter with the current Registrar for them to accept the transfer.